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Sample MBA Recommendation Number #2

This letter must be printed on the college letterhead and signed and certified by the respective teacher. Once the letter is typed on the letterhead, make 10-15 photocopies and get them all signed. Then put them in envelopes, seal them and get the recommender to sign across the flap of the envelope. THE RECOMMENDER MAY NEED TO DIRECTLY EMAIL THIS RECOMMENDATION TO THE INSTITUTE. Many institutes have their own recommendation letter formats and your recommender would have to fill those formats in addition to this letter.

Date: 28th August, 2014

To Whom It May Concern

I am writing to offer my recommendation for Rahul Pasari in his application for a Computer Science major in your prestigious university.

I have been a professor of Electronics for the past 14 years. Having been Rahul's Electronics professor for the last two years, I can state without reservation that he is an excellent student who is both hardworking and intelligent.

He caught my eye in the first examination that he appeared for in college. I usually set a problem in the Electronics paper, which requires application of basic concepts of Electronics and Physics. This problem is usually very tough and only a few outstanding and intelligent students are able to solve it. And Rahul was one of only three students in the class who solved the problem. He not only solved the problem, but gave further proof of his ability by explaining the problem confidently to the entire class. This has made me have a firm belief in his intellectual capabilities.

Rahul always arrives early for class and get his doubts cleared. I have often discussed Electronics problems with him after class and he has shown great interest and ability to solve these problems. His concepts in Electronics are strong and I have had several interesting discussions with him. All this leads me to feel confident that he is capable of a high level of academic success.

His easygoing nature and his ability to focus on the task at hand coupled with his thirst for knowledge will definitely go a long way in making him successful in whatever he takes up. I feel that his best quality is his confidence. This visible confidence should not be confused with over confidence though. He really does believe in himself and his ability. He knows what he is capable of and isn't afraid to pursue what he is interested in. That's where I feel he is different from the others. I once again highly recommend Rahul Pasari to your prestigious college. He will undoubtedly be a wonderful asset to any college or program he is involved with.

Sincerely,

Rajesh Samel

Prof. Rajesh Samel
Electronics Department
Jai Hind College

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